तंत्रशिक्षण विभागीय कार्यालय, पुणे

४१२ई, के.एम. मुन्शी मार्ग, बहिरट पाटील चौक, शिवाजीनगर, पुणे - ४११ ०१६

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जा.क्र. तंशिविकापु/विवि/एनबीए अॅक्रीडीटेशन/२०१८/1468 दिनांक :- 03 APR 2018

कालमर्यादित

प्रति,
प्राचार्य/संचालक,
व्यावसायिक अभ्यासक्रमाच्या सर्व संस्था,
पुणे विभाग.

विषय :- NBA च्या निकषानुसार Tier I Prequalifier (UG), Tier II Prequalifier (UG), Prequalifier Engg (PG), Prequalifier Pharmacy (UG), Prequalifier Diploma (Engg) व Prequalifier Management Courses याबाबतची माहिती Soft व Hard Copy मध्ये उपलब्ध करून देणे बाबत

संदर्भ :- तंत्रशिक्षण संचालनालयाचे पत्र क्र.१९/तंशिसं/क्वालिटी सेल/२०१८/४० दिनांक २१.०३.२०१८

उपरोक्त विषयानुसार आपल्या संस्थेची माहिती NBA च्या निकषानुसार आपल्या संस्थेचे Courses NBA Accredited नसतील तर NBA च्या संकेतस्थळावर उपलब्ध असलेल्या प्रपत्रात (Qualaifier) शाखानिहाय (Branch wise) सविस्तर माहिती भरून त्वरित Soft व Hard Copy मध्ये संचालनालयास दि.०४.०४.२०१८ पूर्वी सादर करावी.सदर माहितीची Soft Copy खालील E-mail Address वर न चुकता पाठविण्यात यावी.

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तसेच ज्या संस्थांचे Courses NBA Accredited असतील त्या संस्थांनी सुद्धा अविस्तर माहिती उपलब्ध करून देण्यात यावी.सदर माहिती देण्याबाबत काही अडचण असल्यास डॉ.डी.के.गुप्ता यांना दूरध्वनी क्रमांक ०२२-३०२३३४५९ अथवा मोबाईल क्र.९९३०२९३७५५ वर संपर्क साधावा.सोबत संदर्भिय पत्राची छायाप्रत सोबत जोडत आहे.

सहसंचालक
तंत्रशिक्षण विभागीय कार्यालय,पुणे

तंत्र शिक्षण संचालनालय, महाराष्ट्र राज्य,

3,महापालिका मार्ग, पत्रपेटी क्रमांक 1967, मुंबई 400 001.

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कालमर्यादित

क्रमांक : १९/तंशिसं/क्वालिटीसेल/२०१८/४०

दिनांक :- 21 MAR 2018

प्रति,
सहसंचालक,
तंत्रशिक्षण विभागीय कार्यालय,
मुंबई/पुणे/औरंगाबाद/नागपूर/नाशिक/अमरावती.

विषय :- NBA च्या निकषानुसार Tier I Prequalifier (UG), Tier II Prequalifier (UG), Prequalifier Engg (PG), Prequalifier Pharmacy (UG), Prequalifier Diploma (Engg) व Prequalifier Management Courses याबाबतची माहिती Soft व Hard Copy मध्ये उपलब्ध करुन देणेबाबत..

संदर्भ :- संचालनालयाचे पत्र क्र.१९/तंशिसं/क्वालिटी सेल/मुल्यांकन व दर्जा मानांकन/२०१७/८२, दि.१६.१२.२०१७

उपरोक्त विषयाबाबत संदर्भिय पत्रानुसार NBA बाबतची माहिती देण्याच्या सुचना देण्यात आलेल्या होत्या. परंतु सदर माहिती काही विभागांनी त्रोटक स्वरुपात दिलेली आहे. अजूनही बऱ्याच संस्थांची माहित विभागीय कार्यालयांकडे सुध्दा उपलब्ध नसल्याचे स्पष्ट होते. आपणांस पुन्हा एकदा सुचित करण्यात येते की, आपल्या विभागातील प्रत्येक संस्थेची माहिती पाठविण्यात येईल याची खातरजमा संबंधित विभागाने करावी. सर्व माहिती हि NBA च्या निकषानुसार आप-आपल्या विभागातील शासकीय/शासकीय अनुदानित/विना अनुदानित संस्थांचे Courses NBA accredited नसतील तर NBA च्या संकेतस्थळावर उपलब्ध असलेल्या प्रपत्रात (Qualifier) शाखानिहाय (Branch wise) सविस्तर माहिती भरुन त्वरीत Soft आणि Hard Copy मध्ये संचालनालयास दि.०४.०४.२०१८ पुर्वी सादर करावी. सदर माहितीची Soft copy खालील E-mail Address वर पाठविण्यात यावी.

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तसेच ज्या शासकीय/शासकीय अनुदानित/विना अनुदानित संस्थांचे Courses NBA accredited असेल त्या संस्थांची सुध्दा सविस्तर माहिती उपलब्ध करुन देण्यात यावी.सदर माहिती उपलब्ध करुन देण्याबाबत काही अडचण असल्यास डॉ.डी.के.गुप्ता यांना दुरध्वनी क्र.०२२-३०२३३४५९ अथवा मोबाईल क्र.९९३०२९३७१५ वर संपर्क साधवा.

(डॉ.अभय वाघ)
संचालक
तंत्रशिक्षण, महाराष्ट्र राज्य, मुंबई.

NATIONAL BOARD OF ACCREDITATION

Pro-forma for Pre-Qualifiers TIER-I Institutions

PARTA- Profile of the Institute

A1. Name of the College:- **Year of Establishment:-**

Location of the College:-

A2. Address:- **City:-**

State:- Pin Code:-

Website:- E-mail:-

STD Code:- Phone No:-

Fax STD Code:- Fax:-

A3. Head of the Institution:-

Name:- Designation:-

Status of Appointment:-

A4. Contact details of Head of the Institution:-

STD Code:- Telephone No:-

Mobile:- E-mail:-

Fax STD Code:- Fax No:-

A5. Name of the Affiliating University:-

Address:- City:-

State:- Pin Code:-

Website:- E-mail:-

STD Code:- Phone No:-

Fax STD Code:- Fax:-

A6. Type of the Institution:

Institute of National Importance	☐	Autonomous	☐
University	☐	Any other (Please specify)	☐
Deemed University	☐		

Provide Details:

A7. Ownership Status:

Central Government	☐	Trust	☐
State Government	☐	Society	☐
Government Aided	☐	Section 25 Company	☐
Self financing	☐	Any Other (Please specify)	☐

Provide Details:

A8. Students Admissions (Institute level considering all UG programs):

Item	CAY 2017-18	CAYm1 2016-17	CAYm2 2015-16	Total
Sanctioned intake				
Number of students admitted				
% of Students Admitted over last three assessment years (Total Admitted/Sanctioned Intake)				

Kindly note that the year mentioned here is exemplary, institute has to consider the academic years as per the definition of CAY given in the document and according to the prevailing year.

Table A8.1

CAY: Current Academic Year
CAYm1: Current Academic Year minus 1= Current Assessment Year
CAYm2: Current Academic Year minus 2= Current Assessment Year minus1

A9. Campus Information:-

Does the College have its own building:-

Sports Complex:-

Canteen and Hostel (If any):-

Medical Room:-

Computer Laboratories:-

Counselling and guidance:-

Placement:-

A10. Names of programs offered by the College:-

UG:-

PG:-

Note: - Please mention department wise.

A11. Programs to be considered for Accreditation vide this application.

S. No.	Program Name

Table A11

PART B- Program information as per point A11

(To be filled separately for all the programs applied for)

B1. Provide separate Information for each program applied for:-

Name of the Department	Name of the programs running	Name of the program to be consider-ed	Year of Start	Initial Intake	Increase/decrease in intake, if any (mention the No. of seats increased/decrease)	Year of increase	AICTE Approval Letter No.	Accreditation Status*

Table B1

Note: Please mention **all increase intake** starting from the first increase for all programs

* ***Write applicable one:***

- Applying first time
- Granted provisional accreditation for two/three years for the period(specify period)
- Granted accreditation for 5/ 6 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

B2. Student Admissions (Program specific):-

Item	CAY 2017-18	CAYm1 2016-17	CAYm2 2015-14	Total
Sanctioned intake of the program (*N*)				
Number of students admitted				
% of Students Admitted over last three academic years (Total Admitted/Sanctioned Intake)				

Kindly note that the year mentioned here is exemplary, institute has to consider the academic years as per the definition of CAY given in the document and according to the prevailing year.

Table B2.1

CAY: Current Academic Year
CAYm1: Current Academic Year minus 1
CAYm2: Current Academic Year minus 2

B3. Information of Faculty

Please provide the list of faculty in the Department as per the below format separately for each year under consideration

S. No.	Name	PAN No.	Qualification	Area of Specialization	Designation	Date of Joining	Date on which Designated as Professor/ Associate Professor	Currently Associated (Y/N)	Nature of Association (Regular/Contract/ Adjunct)	Date of Leaving (In case Currently Associated i "No")
1.										
..										
N.										

Table B3.1

B3.1. No. of the Available Faculty

S. No.	Designation/Numbers	Number of Faculty in the Department for both UG and PG	
		CAY (2017-18)	CAY (2016-17)
1.	Professor		
2.	Associate Professor		
3.	Assistant Professor		
4.	Number of Ph.D.* (as per the AICTE norms)		

Kindly note that the year mentioned here is exemplary, institute has to consider the academic years as per the definition of CAY given in the document and according to the prevailing year.

Table B3.1

*At least two Professors or one Professor and one Associate Professor should be available exclusively for the department of the program under consideration

B3.2. Detail of Head of the Department for the program under consideration:

Name:-

Qualification:-

Ph.D. ☐

Others ☐

B4. Student Faculty Ratio (No. of Faculty as per the sanctioned intake):-

(To be calculated at Department Level)

No. of UG Programs in the Department (n): _____

No. of PG Programs in the Department (m): _____

No. of Students in UG 2nd Year= **u1**

No. of Students in UG 3rd Year= **u2**

No. of Students in UG 4th Year= **u3**

No. of Students in PG 1st Year= **p1**

No. of Students in PG 2nd Year= **p2**

No. of Students = Sanctioned Intake + Actual admitted lateral entry student

(The above data to be provided considering all the UG and PG programs of the department)

S=Number of Students in the Department = U1 + U2 + U3 + P1 + P2

F = Total Number of Faculty Members in the Department (excluding first year faculty)

Year	CAY	CAYm1	CAYm2
u1.1			
u1.2			
u1.3			
UG1	**u1.1+u1.2+u1.3**	**u1.1+u1.2+u1.3**	**u1.1+u1.2+u1.3**
...			
$u_n.1$			
$u_n.2$			
$u_n.3$			
UGn	**$u_n.1+u_n.2+u_n.3$**	**$u_n.1+u_n.2+u_n.3$**	**$u_n.1+u_n.2+u_n.3$**
p1.1			
p1.2			
PG1	**p1.1+p1.2**	**p1.1+p1.2**	**p1.1+p1.2**
.....			
pm.1			
pm.2			
PGm	**pm.1+pm.2**	**pm.1+pm.2**	**pm.1+pm.2**
Total No. of Students in the Department **(S)**	**UG1 + UG2 +.. +UGn + PG1 +.. PGm**	**UG1 + UG2 + .. +UGn + PG1+... + PGm**	**UG1 + UG2 + .. +UGn + PG1+.. + PGm**
No. of Faculty in the Department **(F)**	**F1**	**F2**	**F3**
Student Faculty Ration (SFR)	**SFR1=S1/F1**	**SFR2= S2/F2**	**SFR3= S3/F3**
Average SFR	**SFR=(SFR1+SFR2+SFR3)/3**		

Table B4.1

***Note:** Minimum 75% should be Regular/Full Time faculty and the remaining shall be Contractual Faculty/Adjunct Faculty/Resource Person from industry as per AICTE norms and standards.*

The contractual Faculty will be considered for assessment only if a faculty is drawing a salary as prescribed by the concerned State Government for the contractual faculty in the respective cadre and who have taught over consecutive 4 semesters.

B5. Placement Ratio

Year	Z=No. of students Placed + selected for higher studies + opted Entrepreneurship	N=No. of Students appeared in final year examination	Placement Ratio (Z/N)
CAYm1			
CAYm2			
CAYm3			
		Average Placement Ratio	

Table B5.1

Compliance status to Pre-Visit Qualifiers

S.N.	Pre Visit Qualifiers (Average of Assessment years)	Current Status	Compliance Status Complied/Not Complied
	Essential qualifiers		
1	Vision, Mission & PEOs i. Are the Vision & Mission of the Department stated in the Prospectus / Website? ii. Are the PEOs of the Program listed in the Prospectus / Website?		
2	Whether approval of the competent authority (Approval of AICTE/ UGC/ BoG of Universities/ Deemed Universities etc.) for the programs under consideration has been obtained for all the years including current year		
3	Whether admissions in the undergraduate programs at the Institute level has been more than or equal to 60% * (average of the previous three academic years including Current Academic Year)		
4	Whether admissions in the undergraduate programs under consideration has been more than or equal to 60%** (average of the previous three academic years including Current Academic Year)	% Admission	
5	Whether faculty student ratio in the department under consideration is better than or equal to 1:20 averaged over previous three academic years including Current Academic Year.	SFR	
6	Whether at least two Professors or one Professor and one Associate Professor available in the respective Department for previous two years (including Current Academic Year).		
7	Whether number of available Ph.Ds in the department is greater than or equal to 20% of the required number of faculty for previous two academic years (including Current Academic Year).		
8	Whether the placement ratio (Placement + higher studies) is greater than or equal to 40%. (average of the last three academic years)		
9	Whether two batches have passed out in the programs under consideration		
10	Whether HODs possess Ph.D. degrees for the programs under consideration		

	Desirable parameters		
1	**Whether department has program assessment and quality improvement committee. If so, its constitution and mandate.**		
2	**Whether the departments under consideration receives separately earmarked funds for** **i. Maintenance of Laboratory/computational facilities(recurring funds)** **ii. Up-gradation of laboratory/computation facilities(non-recurring funds)**		

*Total number of students admitted in first year minus number of students migrated to other institutions, plus the number of students migrated to this institution divided by the sanctioned intake.

**Total number of students admitted in first year in the respective program minus number of students migrated to other programs/ institutions plus the number of students migrated to this program divided by the sanctioned intake in the respective program.

NATIONAL BOARD OF ACCREDITATION

Pro-forma for Pre-Qualifiers TIER-II Institutions

PARTA- Profile of the Institute

A1. Name of the College:- **Year of Establishment:-**

Location of the College:-

A2. Address:- **City:-**

State:- Pin Code:-

Website:- E-mail:-

STD Code:- Phone No:-

Fax STD Code:- Fax:-

A3. Head of the Institution:-

Name:- Designation:-

Status of Appointment:-

A4. Contact details of Head of the Institution:-

STD Code:- Telephone No:-

Mobile:- E-mail:-

Fax STD Code:- Fax No:-

A5. Name of the Affiliating University:-

Address:- City:-

State:- Pin Code:-

Website:- E-mail:-

STD Code:- Phone No:-

Fax STD Code:- Fax:-

A6. Type of the Institution:

University	☐	Deemed University	☐
Government Aided	☐	Autonomous	☐
Affiliated	☐		

A7. Ownership Status:

Central Government	☐	State Government	☐
Government Aided	☐	Self financing	☐
Trust	☐	Society	☐
Section 25 Company	☐	Any Other (Please specify)	☐

Provide Details:

A8. Students Admissions (Institute level considering all UG programs):

Item	CAY 2017-18	CAYm1 2016-17	CAYm2 2015-16	Total
Sanctioned intake				
Number of students admitted				
% of Students Admitted over last three assessment years (Total Admitted/Sanctioned Intake)				

Kindly note that the year mentioned here is exemplary, institute has to consider the academic years as per the definition given in the document and according to the prevailing year.

Table A8

CAY: Current Academic Year
CAYm1: Current Academic Year minus 1=Current Assessment Year
CAYm2: Current Academic Year minus 2=Current Assessment Year minus 1

A9. Campus Information:-

Does the College have its own building:-

Sports Complex:-

Canteen and Hostel (If any):-

Medical Room:-

Computer Laboratories:-

Counselling and guidance:-

Placement:-

A10. Names of programs offered by the College:-
UG:-

PG:-

Note: - Please mention department wise.

A11. Programs to be considered for Accreditation vide this application.

S. No.	Program Name

Table A11

PART B- Program information as per point A11

(To be filled separately for all the programs applied for)

B1. Provide separate Information for each program applied for including shifts, if any:-

Name of the Department	Name of the programs running	Name of the program to be consider-ed	Year of Start	Initial Intake	Increase/ decrease in intake, if any (mention the no. of seats increased/decreased, also)	Year of increase	AICTE Approval Letter No.	Accreditation Status*

Table B1

Note: Please mention **all increase intake** starting from the first increase for all programs

* ***Write applicable one:***

- Applying first time
- Granted provisional accreditation for two/three years for the period(specify period)
- Granted accreditation for 5 /6 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

B2. Student Admissions (Program specific):-

Item	CAY 2017-18	CAYm1 2016-17	CAYm2 2015-14	Total
Sanctioned intake				
Number of students admitted				
% of Students Admitted over last three assessment years (Total Admitted/Sanctioned Intake)				

Kindly note that the year mentioned here is exemplary, institute has to consider the academic years as per the definition given in the document and according to the prevailing year.

Table B2

B3. Information of Faculty

Please provide the list of faculty in the department as per the below format for all the years under consideration

S. No.	Name	PAN No.	Qualification	Area of Specialization	Designation	Date of Joining	Date on which Designated as Professor/ Associate Professor	Currently Associated (Y/N)	Nature of Association (Regular/Contract/ Adjunct)	Date of Leaving (In case Currently Associated i "No")
1.										
..										
N.										

Table B3

B3.1. No. of the Available Faculty

S. No.	Designation/Numbers	Number of Faculty in the Department for both UG and PG	
		CAY	CAYm1
1.	Professor		
2.	Associate Professor		
3.	Assistant Professor		
4.	Number of Ph. D (as per the AICTE norms)		

Table B3.1

- **At least one Professor or Associate professor should be available exclusively for the department of the program under consideration**

B3.2. Detail of Head of the Department for the program under consideration:

Name:-

Qualification:-

Ph. D ☐

Others ☐

B.4.Student Faculty Ratio (No of Faculty as per the sanctioned intake):-

(To be calculated at Department Level)

No. of UG Programs in the Department (n): _____

No. of PG Programs in the Department (m): _____

No. of Students in UG 2nd Year= **u1**

No. of Students in UG 3rd Year= **u2**

No. of Students in UG 4th Year= **u3**

No. of Students in PG 1st Year= **p1**

No. of Students in PG 2nd Year= **p2**

No. of Students = Sanctioned Intake + Actual Admitted lateral entry students

(The above data to be provided considering all the UG and PG programs of the department)

S=Number of Students in the Department = UG1 + UG2 +.. +UGn + PG1 + ...PGm

F = Total Number of Faculty Members in the Department (excluding first year faculty)

Year	**CAY**	**CAYm1**	**CAYm2**
u1.1			
u1.2			
u1.3			
UG1	**u1.1+u1.2+u1.3**	**u1.1+u1.2+u1.3**	**u1.1+u1.2+u1.3**
...			
$u_n.1$			
$u_n.2$			
$u_n.3$			
UGn	**$u_n.1+u_n.2+u_n.3$**	**$u_n.1+u_n.2+u_n.3$**	**$u_n.1+u_n.2+u_n.3$**
p1.1			
p1.2			
PG1	**p1.1+p1.2**	**p1.1+p1.2**	**p1.1+p1.2**
.....			
pm.1			
pm.2			
PGm	**pm.1+pm.2**	**pm.1+pm.2**	**pm.1+pm.2**
Total No. of Students in the Department **(S)**	**UG1 + UG2 +.. +UGn + PG1 + ...PGm**	**UG1 + UG2 + .. +UGn + PG1+... + PGm**	**UG1 + UG2 + .. +UGn + PG1+... + PGm**
No. of Faculty in the Department **(F)**	**F**	**F**	**F**
Student Faculty Ration (SFR)	**SFR1=S1/F1**	**SFR2= S2/F2**	**SFR3= S3/F3**
Average SFR	**SFR=(SFR1+SFR2+SFR3)/3**		

Table B.4

Student Teacher Ratio (STR) = S / F

Note: Minimum 75% should be Regular/Full Time faculty and the remaining shall be Contractual Faculty/Adjunct Faculty/Resource Person from industry as per AICTE norms and standards.

The contractual Faculty will be considered for assessment only if a faculty is drawing a salary as prescribed by the concerned State Government for the contractual faculty in the respective cadre and who have taught over consecutive 4 semesters.

B.5. Placement Ratio

Year	Z= (No. of students Placed + selected for higher studies + opted Entrepreneurship)	N=No. of Students appeared in final year examination	Placement Ratio (Z/N)
CAYm1			
CAYm2			
CAYm3			
Average Placement Ratio			

Table B.5

	Desirable parameters		
1	Whether department has program assessment and quality improvement committee. If so, its constitution and mandate.		
2	Whether the departments under consideration receives separately earmarked funds for i. Maintenance of Laboratory/computational facilities(recurring funds) ii. Up-gradation of laboratory/computation facilities(non-recurring funds)		
3	Whether HODs possess Ph.D degrees for the programs under consideration		
4	Whether number of available Ph.Ds in the department exceeds 15% of the required number of faculty for previous two academic years		
5	Whether admissions in the undergraduate programs under consideration has been more than 60% (average of the previous three academic years)		

*Total number of students admitted in first year minus number of students migrated to other institutions, plus the number of students migrated to this institution divided by the sanctioned intake.

**Total number of students admitted in first year in the respective program minus number of students migrated to other programs/ institutions plus the number of students migrated to this program divided by the sanctioned intake in the respective program.

NATIONAL BOARD OF ACCREDITATION

Pro-forma for Pre-Qualifiers for Undergraduate Pharmacy Programs

PARTA- Profile of the Institute

A1. Name of the College:- **Year of Establishment:-**

Location of the College:-

A2. Address:- **City:-**

State:- Pin Code:-

Website:- E-mail:-

STD Code:- Phone No:-

Fax STD Code:- Fax:-

A3. Head of the Institution:-

Name:- Designation:-

Status of Appointment:-

A4. Contact details of Head of the Institution:-

STD Code:- Telephone No:-

Mobile:- E-mail:-

Fax STD Code:- Fax No:-

A5. Name of the Affiliating University:-

Address:- City:-

State:- Pin Code:-

Website:- E-mail:-

STD Code:- Phone No:-

Fax STD Code:- Fax:-

A6. Type of the Institution:

University ☐ Deemed University ☐

Autonomous ☐ Any other (Please Specify) ☐

Affiliated ☐

A7. Ownership Status:

Central Government	☐	State Government	☐
Grant-in-Aid	☐	Self financing	☐
Trust	☐	Society	☐
Section 25 Company	☐	Any Other (Please specify)	☐

Provide Details:

A8. Students Admissions (Institute level considering all programs):

Item	CAY	CAYm1	CAYm2	Total
Sanctioned intake				
Number of students admitted				
% of Students Admitted over last three assessment years (Total Admitted/Sanctioned Intake)				

Table A8

CAY: Current Academic Year
CAYm1: Current Academic Year minus1=Current Assessment Year
CAYm2: Current Academic Year minus 2=Current Assessment Year minus 1

A9. Campus Information:-

Does the College have its own building:-

Sports Complex:-

Canteen and Hostel (If any):-

Medical Room:-

Computer Laboratories:-

Counselling and guidance:-

Placement:-

A10. Names of programs offered by the College:-

UG:-

PG:-
Note: - Please mention department wise.

A11. Programs to be considered for Accreditation vide this application.

S. No.	Program Name

Table A11

PART B- Program information as per point A11

(To be filled separately for all the programs applied for)

B1. Provide separate Information for each program applied for:-

Sr. No.	Name of the program to be consider-ed	Year of Start	Initial Intake	Increase/decrease in intake, if any (mention the no. of seats increased/decreased, also)	Year of increase	AICTE Approval Letter No.	Accreditation Status*

Table B1

**** Write applicable one:***

- Applying first time
- Granted provisional accreditation for two/ three years for the period(specify period)
- Granted accreditation for 5 /6 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

B2. Student Admissions (Program specific):-

Item	CAY	CAYm1	CAYm2	Total
Sanctioned intake				
Number of students admitted				
% of Students Admitted over last three assessment years (Total Admitted/Sanctioned Intake)				

Table B2

CAY: Current Academic Year
CAYm1: Current Academic Year minus1=Current Assessment Year
CAYm2: Current Academic Year minus 2=Current Assessment Year minus 1

B3. Information of Faculty

Please provide the list of faculty in the department as per the below format since CAYm3 (2013-14), please provide separate list for each year till CAY

S. No.	Name	PAN No.	Qualification	Area of Specialization	Designation	Date of Joining	Date on which Designated as Professor/ Associate Professor	Currently Associated (Y/N)	Nature of Association (Regular/Contract/ Adjunct)	Date o Leavin (In case Currentl Associate is "No")
1.										
..										
N.										

Table B3

B3.1.

S. No.	Designation/Numbers	Number of Faculty in the department*	
		CAY	CAYm1
1.	Professor		
2.	Associate Professor		
3.	Assistant Professor		
4.	Number of Ph.D.		

Table B3.1

***Atleast one Professor or Associate professor should be available exclusively for the program under consideration**

B3.2. Detail of Head of the Department for the program under consideration:

Name:-

Qualification:-

Ph.D. ☐

Others ☐

B.4.Student Faculty Ratio (to be calculated as per the Department):-

(No of Faculty as per the sanctioned intake)

No. of UG Programs in the Department (n): _____

No. of PG Programs in the Department (m): _____

No. of Students in UG 1st Year= **u1**

No. of Students in UG 2nd Year= **u2**

Compliance status to Pre-Visit Qualifiers

S.N.	Pre Visit Qualifiers	Current Status	Compliance Status (Complied/Not Complied)
Essential Qualifiers			
1	Vision, Mission & PEOs i. Are the Vision & Mission stated in the Prospectus / Website? ii. Are the PEOs of the Program listed in the Prospectus / Website?		
2	Whether approval of AICTE for the programs under consideration has been obtained for all the years including current year		
3	Whether admissions in the undergraduate programs under consideration has been more than or equal to 50% ** for previous three academic years including current academic year.	% Admission	
5	Whether student faculty ratio in the department of the program under consideration is better than or equal to 1:20 averaged for previous three academic years including current academic year.	SFR	
6	Whether at least one Professor or one Associate Professor available in the respective Department during previous two academic years including current academic year.		
7	Whether the placement ratio(Placement + higher studies) is greater than 40% (average of the last three assessment years)		
8	Whether two batches have passed out in the programs under consideration		
9	Whether HODs possess Ph.D. degrees		
10	Whether number of available faculty with Ph.D. in the department is greater than or equal 20% of the required number of faculty for previous two academic years including current academic year.		
Desirable Parameters			
1	Whether department has program assessment and quality improvement committee. If so, its		

	constitution and mandate.		
2	**Whether the departments under consideration receives separately earmarked funds for** **i. Maintenance of Laboratory/computational facilities(recurring funds)** **ii. Up-gradation of laboratory/computation facilities(non-recurring funds)**		
5	**Whether admissions in the undergraduate programs under consideration has been more than 60%** **(average of the last three assessment years)**		

*Total number of students admitted in first year minus number of students migrated to other institutions, plus the number of students migrated to this institution divided by the sanctioned intake.

**Total number of students admitted in first year in the respective program minus number of students migrated to other programs/ institutions plus the number of students migrated to this program divided by the sanctioned intake in the respective program.

NATIONAL BOARD OF ACCREDITATION

Pro-forma for Pre-Qualifiers –Diploma Engineering Programs

PART A- Profile of the Institute

A1. Name and Address of the College:-

City:-

State:- Pin Code:-

Website:- E-mail:-

STD Code:- Phone No:-

Fax STD Code:- Fax:-

A2. Year of Establishment:-

A3. Head of the Institution:-

Name:- Designation:-

Status of Appointment:-

Phone No:- Mobile:-

E-mail:- Fax No:-

A4. Name and Address of the Affiliating University:-

City:-

State:- Pin Code:-

Website:- E-mail:-

Phone No:- Fax:-

A5. Type of the Institution:

Institute of National Importance ☐ Autonomous ☐

University ☐ Any other (Please specify)* ☐

Deemed University ☐

**Provide Details:*

A6. Ownership Status:

Central Government	☐	Trust	☐
State Government	☐	Society	☐
Government Aided	☐	Section 25 Company	☐
Self financing	☐	Any Other (Please specify)*	☐

**Provide Details:*

A7. Campus Information:-

Does the College have its own building:-

Sports Complex:-

Canteen and Hostel (If any):-

Medical Room:-

Computer Laboratories:-

Counselling and guidance:-

A8. Details of all the programs offered by the institution:

S. No.	Program Name	Year of Start

Table A8.1

A9. Programs to be considered for accreditation vide this application:

S. No.	Program Name

Table A9.1

PART B- Program information

(To be filled separately for all the programs applied for)

B1. Provide separate Information for each program applied for:-

Sr. No.	Name of the program to be considered	Year of Start	Intake	Increase/ Decrease in intake, if any	Year of increase/d ecrease	AICTE Approval	Accreditatio Status*

Table B1.1

Note: Please mention **all increase/decrease intake** starting from the first increase for all programs

Write applicable one:

- Applying first time
- Granted provisional accreditation for two/ three years for the period(specify period)
- Granted accreditation for 5 /6 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

B2. Student Admissions (Program specific):-

Item	CAY (2017-18)	CAYm1 (2016-17)	CAYm2 (2015-16)	Total
Sanctioned intake				
Number of students admitted				
*% of Students Admitted over last three assessment years (Total Admitted/Sanctioned Intake)				

Table B2.1

*Total number of students admitted in first year minus number of students migrated to other institutions, plus the number of students migrated to this institution divided by the sanctioned intake.

CAY: Current Academic Year
CAYm1: Current Academic Year minus 1
CAYm2: Current Academic Year minus 2

B3. Information of Faculty

B 3.1. Faculty in the Department and Program

Please provide the list of faculty in the program as per the below format

S. No.	Name	PAN No.	Qualification	Area of Specialization	Designation	Date of Joining	Currently Associated (Y/N)	Nature of Association (Regular/Contract/Adjunct)	Date of Leaving (In case Currently Associated is "No")
1.									
..									
N.									

Table B3.1.1

B3.2. Detail of Head of the Department for the program under consideration:

Name:-

Qualification:-

B3.3. Student Faculty Ratio

(No of Faculty as per the sanctioned intake)

Year	N	F	SFR=N/F
CAY (2017-18)	Sanction Intake of (CAY2017-18 + CAYm1 - 2016-17 + CAYm2- 2015-16)		
CAYm*1* (2016-17)	Sanction Intake of (CAYm1 – 2016-17+ CAYm2 – 2015-16+ CAYm3 – 2014-15)		
Average SFR for all assessment years			

Table B3.3.1

N=No. of students

F = No. of faculty = (a + b - c) for every assessment year

a: Total number of full-time equivalent regular Faculty(considering fractional load) serving this program from the department/program

b: Total number of full-time equivalent regular Faculty(considering fractional load) serving this program from other Program(s)

c: Total number of full-time equivalent regular Faculty(considering fractional load) of this program serving other Program(s)

Note:

Minimum 75% should be Regular/ full time faculty and the remaining shall be Contractual Faculty/Adjunct Faculty/Resource persons from industry as per AICTE norms and standards.

The contractual faculty will be considered for assessment only if a faculty is drawing a salary as prescribed by the concerned State Government for the contractual faculty in the respective and who have taught over consecutive 4 semesters.

B.4. Placement Ratio

Year	Z= (No. of students Placed + selected for higher studies + opted Entrepreneurship)	No. of Students appeared in final year examination (N)	Placement Ratio (Z/N)
CAY m1 (2016-17)			
CAY m2 (2015-16)			
CAY m3 (2014-15)			
		Average Placement Ratio	

Compliance status to Pre-Visit Qualifiers

S.N.	Pre Visit Qualifiers	Current Status	Compliance Status (Complied/Not Complied)
Essential Qualifiers			
1	Whether approval of AICTE for the programs under consideration has been obtained for last 5 years including current year		
2	Whether admissions in the diploma programs under consideration has been more than or equal to 50% * (average of the previous three years including current academic year)	% Admission	
3	Whether student faculty ratio in the department of the program under consideration is better than or equal to 1:25 (average of the current academic year and current assessment years)	SFR	
4	Whether the placement ratio(Placement + higher studies) is greater than 40% (average of the previous three assessment years)		
5	Whether two batches have passed out in the programs under consideration		
Desirable Parameters			
1	Whether the HoD is available in the respective Department.		
2	Whether department has program assessment and quality improvement committee. If so, its constitution and mandate		
3	Whether the departments under consideration receives separately earmarked funds for i. Maintenance of Laboratory/computational facilities(recurring funds) ii. Up-gradation of laboratory/computation facilities(non-recurring funds)		
4	Whether admissions in the program under consideration has been more than 60% (average of the previous three assessment years)		

*Total number of students admitted in first year in the respective program minus number of students migrated to other programs/ institutions plus the number of students migrated to this program divided by the sanctioned intake in the respective program.

NATIONAL BOARD OF ACCREDITATION

Pro-forma for Pre-Qualifiers – Postgraduate Engineering Programs

PART A- Profile of the Institute

A1. Name and Address of the College:-

City:-

State: -

Pin Code:-

Website: -

E-mail:-

STD Code:-

Phone No:-

Fax STD Code: -

Fax:-

A2. Year of Establishment:-

A3. Head of the Institution:-

Name: -

Designation:-

Status of Appointment:-

Phone No: -

Mobile:-

E-mail:-

Fax No:-

A4. Name and Address of the Affiliating University:-

City:-

State: -

Pin Code:-

Website: -

E-mail:-

Phone No: -

Fax:-

A5. Type of the Institution:

Institute of National Importance ☐
University ☐
Deemed University ☐
Autonomous ☐
Any other (Please specify)* ☐

**Provide Details:*

A6. Ownership Status:

Central Government ☐
Trust ☐

State Government	☐	Society	☐
Government Aided	☐	Section 25 Company	☐
Self-financing	☐	Any Other (Please specify)*	☐

**Provide Details:*

A7. Details of all the programs offered by the Department:

Sr. No.	Program Name	Year of Start

Table: A7

A8. Programs to be considered for accreditation vide this application:

Sr. No.	Program Name

Table: A8

PART B- Program information

(To be filled separately for all the programs applied for)

B1. Provide separate Information for each program applied for:-

Sr. No.	Name of the program to be considered	Year of Start	Initial Intake	Increase/ Decrease in intake, if any (Mention the no. of seats increased/ decreased, also)	Year of increase/d ecrease	AICTE Approval Letter No.	Accreditation Status*

Table: B1

Note: Please mention **all increase/decrease intake** starting from the first increase for all programs

**** Write applicable one:***

- Applying first time
- Granted provisional accreditation for two/ three years for the period(specify period)
- Granted accreditation for 5/6 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

B2. Accreditation Status of Corresponding UG Program
(Only for the program having corresponding UG Program)

Name of the program to be considered	Corresponding UG Program	Format (Tier I/Tier II)	Accreditation Status	No. of Compliances* (Y)/Marks

**Compliance means 75% or more marks in a given criterion*

Table: B2

B3. Student Admissions (Program specific):-

Item	CAY 2017-18	CAYm1 2016-17	CAYm2 2015-16	Total
Sanctioned intake of the program (N)				
Total number of students admitted through GATE (N1)				
% of Students Admitted through GATE over last three assessment years (N1/N).				

Kindly note that the year mentioned here is just an example, institute has to consider the academic years as per the definition given in the document and according to the prevailing year.

Table: B3

CAY: Current Academic Year
CAYm1: Current Academic Year minus 1
CAYm2: Current Academic Year minus 2

Note: *If specialization not covered under GATE then those cases will be considered on case to case basis.*

B4. Faculty in the Department

Please provide the list of faculty (mentioning the expertise in the domain of the Post Graduate program) in the department as per the below format for all the years under consideration

S. No.	Name	PAN No.	Qualification	Area of Specialization	Designation	Date of Joining	Date on which Designated as Professor / Associate Professor	Currently Associated (Y/N)	Nature of Association (Regular/Contract/Adjunct)	Date of Leaving (In case Currently Associated is "No")
1.										
..										
N.										

Table B4

Note: *Program shall have at least one professor with Ph.D. qualification or one associate professor with Ph.D. qualification having expertise in the domain of the Program under consideration.*

B5. Student Faculty Ratio
(To be calculated at Department Level)

No. of UG Programs in the Department (n): _____

No. of PG Programs in the Department (m): _____

No. of Students in UG 2nd Year= **u1;**
No. of Students in UG 3rd Year= **u2;**
No. of Students in UG 4th Year= **u3**
No. of Students in PG 1st Year= **p1;**
No. of Students in PG 2nd Year= **p2**

No. of Students = Sanctioned Intake + actual admitted lateral entry, if any

(The above data to be provided considering all the UG and PG programs of the department)

S = Number of Students in the Department = UG1 + UG2 +.. +UGn + PG1 + ...PGn

F = Total Number of Faculty Members in the Department (excluding first year faculty)

Year	CAY	CAYm1	CAYm2
u1.1			
u1.2			
u1.3			
UG1	**u1.1+u1.2+u1.3**	**u1.1+u1.2+u1.3**	**u1.1+u1.2+u1.3**
...			

$u_n.1$			
$u_n.2$			
$u_n.3$			
UGn	$u_n.1+u_n.2+u_n.3$	$u_n.1+u_n.2+u_n.3$	$u_n.1+u_n.2+u_n.3$
p1.1			
p1.2			
PG1	p1.1+p1.2	p1.1+p1.2	p1.1+p1.2
.....			
pm.1			
pm.2			
PGm	pm.1+pm.2	pm.1+pm.2	pm.1+pm.2
Total No. of Students in the Department **(S)**	UG1 + UG2 +.. +UGn + PG1 + ...PGm	UG1 + UG2 + .. +UGn + PG1+... + PGm	UG1 + UG2 + .. +UGn + PG1+... + PGm
No. of Faculty in the Department **(F)**	F	F	F
Student Faculty Ration (SFR)	SFR1=S1/F1	SFR2= S2/F2	SFR3= S3/F3
Average SFR	SFR=(SFR1+SFR2+SFR3)/3		

Student Teacher Ratio (STR) = S / F

Table: B5

Note: ***Minimum 75% should be Regular/Full Time faculty and the remaining shall be Contractual Faculty/Adjunct Faculty/Resource Person from industry as per AICTE norms and standards.***

The contractual faculty will be considered for assessment only if a faculty is drawing a salary as prescribed by the concerned State Government for the contractual faculty in the respective cadre and who have taught over consecutive 2 semesters.

Compliance Status to Pre-Visit Qualifiers

Sr. No.	Pre Visit Qualifiers	Current Status	Compliance Status Complied/Not Complied
1	**Whether corresponding UG Program is accredited by NBA.**		
2	**In case of Tier I, whether the corresponding UG Engineering program has been granted at least 4 Compliances (Y)** **Or** **In case of Tier II, whether the corresponding UG Engineering program has been granted at least 650 marks out of 1000**		
3	**Whether at least one professor with Ph.D. qualification having expertise in the domain of the Program under consideration during previous two Academic Years including the Current Academic Year).**		
4	**Whether the department have at least two faculty having Ph.D. qualification during the previous two academic year including the current academic year.**		
5	**Whether faculty student ratio in the department under consideration is better than or equal to 1:20 averaged over the previous three academic years including the current academic year.**		

Note: *Point No. 1 & 2 above will not be applicable to the Post Graduate Program, that do not have corresponding Under Graduate Program.*

** If specialization not covered under GATE then those cases will be considered on case to case basis.*

NATIONAL BOARD OF ACCREDITATION

Pro-forma for Pre-Qualifiers –PG Management Programs

PART A- Profile of the Institute

A1. Name and Address of the College:-

City:-

State:- Pin Code:-

Website:- E-mail:-

STD Code: - Phone No:-

Fax STD Code: - Fax:-

A2. Year of Establishment:-

A3. Head of the Institution:-

Name:- Designation:-

Status of Appointment:-

Phone No:- Mobile:-

E-mail:- Fax No:-

A4. Name and Address of the Affiliating University:-

City:-

State:- Pin Code:-

Website:- E-mail:-

Phone No:- Fax:-

A5. Type of the Institution:

Institute of National Importance	☐	Autonomous	☐
University	☐	AICTE Approved PGDM Institutions	☐
Deemed University	☐	Any other (Please specify)*	☐

**Provide Details:*

A6. Ownership Status:

Central Government	☐	Trust	☐
State Government	☐	Society	☐
Government Aided	☐	Section 25 Company	☐
Self financing	☐	Any Other (Please specify)*	☐

**Provide Details:*

A7. Campus Information:-

Does the College have its own building:-

Sports Complex:-

Canteen and Hostel (If any):-

Medical Room:-

Computer Laboratories:-

Counselling and guidance:-

A8. Details of all the programs offered by the institution:

S. No.	Program Name	Year of Start

TableA8

A9. Programs to be considered for accreditation vide this application:

S. No.	Program Name

TableA9

PART B- Program information

(To be filled separately for all the programs applied for)

B1. Provide separate Information for each program applied for:-

Sr. No.	Name of the program to be considered	Year of Start	Initial Intake	Increase/Decrease in intake, if any (mention the no. of seats increased/decreased)	Year of increase/ decrease	AICTE Approval Letter No.	Accreditation Status*

TableB1

Note: Please mention **all increase/decrease intake** starting from the first increase for all programs

* ***Write applicable one:***

- Applying first time
- Granted provisional accreditation for two/three years for the period(specify period)
- Granted accreditation for 5/6 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

B2. Student Admissions (Program specific):-

Item	CAY	CAYm1	CAYm2	Total
Sanctioned intake				
Number of students admitted*				
% of Students Admitted over last three assessment years (Total Admitted/Sanctioned Intake)				

TableB2

*Total number of students admitted in first year minus number of students migrated to other institutions, plus the number of students migrated to this institution.

CAY: Current Academic Year
CAYm1: Current Academic Year minus 1 = Current Assessment Year
CAYm2: Current Academic Year minus 2 = Current Assessment Year minus 1

B3. Information of Faculty

B3.1. Faculty in the Department and Program

S. No.	Designation /Numbers	CAY		CAYm1	
		Number of Faculty in the Management Institution/Department of Mgmt.	Number of Faculty for the program applied*	Number of Faculty in the Management Institution/Department of Mgmt.	Number of Faculty for tl program applied*
1.	Professor				
2.	Associate Professor				
3.	Assistant Professor				
4.	Number of Ph.D. (as per the AICTE norms)				

Table B3.1

*At least one Professors and one Associate Professor should be available for the program under consideration

B3.2. Faculty Retention

Please provide the list of faculty in the department as per the below format since CAYm3 (2013-14), please provide separate list for each year till CAY

S. No.	Name	PAN No.	Qualification	Area of Specialization	Designation	Date of Joining	Date on which Designated as Professor/ Associate Professor	Currently Associated (Y/N)	Nature of Association (Regular/Contract/ Adjunct)	Date of Leaving (In case Currently Associated i "No")
1.										
..										
N.										

Table B3.2a

B3.3. Faculty Retention

No. of faculty in the institution/department in Year CAYm3 (2014-15) ="X"

S. No.	Description	Faculty Retained	
1.	Out of "X", No. of faculty available in CAYm2 (2015-16)		____%

2.	Out of "X", No. of faculty available in CAYm1 (2016-17)		___%
3.	Out of "X", No. of faculty available in CAY (2017-18)		___%
	Average		___%

Note: Averaged during period of assessment keeping CAYm3 as base year.
Kindly note that the year mentioned here is exemplary, institute has to consider the academic years as per the definition of CAY given in the document and according to the prevailing year.

Table B3.2b

B3.4. Student Faculty Ratio
(to be calculated as per the Department)
(No of Faculty as per the sanctioned intake)

No. of UG Programs in the Department (n): _____
No. of PG Programs in the Department (m): _____
No. of Students in UG 1nd Year= **u1**
No. of Students in UG 2rd Year= **u2**
No. of Students in UG 3th Year= **u3**
No. of Students in PG 1st Year= **p1**
No. of Students in PG 2nd Year= **p2**

No. of Students = Sanctioned Intake

(The above data to be provided considering all the UG and PG programs of the department)

S=Number of Students in the Department = UG1 + UG2 +UG3 + PG1 + PG2

F = Total Number of Regular Faculty Members in the Department

Student Faculty Ratio (SFR) = S/F

Year	CAY	CAYm1	CAYm2
u1.1			
u1.2			
u1.3			
UG1	**u1.1+u1.2+u1.3**	**u1.1+u1.2+u1.3**	**u1.1+u1.2+u1.3**
...			
u_n.1			
u_n.2			
u_n.3			
UGn	**u_n.1+u_n.2+u_n.3**	**u_n.1+u_n.2+u_n.3**	**u_n.1+u_n.2+u_n.3**
p1.1			
p1.2			
PG1	**p1.1+p1.2**	**p1.1+p1.2**	**p1.1+p1.2**
.....			
pm.1			
pm.2			
PGm	**pm.1+pm.2**	**pm.1+pm.2**	**pm.1+pm.2**
Total No. of Students in the Department **(S)**	**UG1 + UG2 +... +UGn + PG1 + ...PGm=S1**	**UG1 + UG2 + .. +UGn + PG1+... + PGm=S2**	**UG1 + UG2 + .. +UGn + PG1+... + PGm=S3**
No. of Faculty in the Department **(F)**	**F1**	**F2**	**F3**
Student Faculty Ratio (SFR)	**SFR1=S1/F1**	**SFR2= S2/F2**	**SFR3= S3/F3**
Average SFR	**SFR=(SFR1+SFR2+SFR3)/3**		

Table B3.3

Note:

1. *Minimum 75% should be Regular/ full time faculty and the remaining shall be Contractual Faculty/Adjunct Faculty/Resource persons from industry as per AICTE norms and standards.*
2. *The contractual faculty will be considered for assessment only if a faculty is drawing a salary as prescribed by the concerned State Government for the contractual faculty in the respective and who have taught over consecutive 2 semesters.*
3. *Depending upon the No. of programs in UG and PG the above table has to be updated accordingly. For Ex: if UG="0" and PG="1". The table may be prepared for only one PG program.*

B4. Placement Ratio

Year	Z=(No. of students Placed + selected for higher studies + opted Entrepreneurship)	N=No. of Students admitted in 1st year	Placement Ratio (Z/N)
CAYm1			
CAYm2			
CAYm3			
		Average Placement Ratio	

Table B4

Compliance Status to Pre-Visit Qualifiers

Sr. No.	Pre Visit Qualifiers	Current Status	Compliance Status Complied/Not Complied
1	Whether 3 batches have been graduated for the program under consideration		
2	Whether number of available PhDs in the Management Institution/Department of Management is greater than or equal to 33% of the required number of faculty for previous two academic years including current academic year		
3	Whether admissions in the program has been more than or equal to 60% of Sanctioned Intake average of the previous three academic years including the current academic year		
4	Whether the institution has Professor(s) and Associate Professor(s) equal to the Management Programs being offered by the institution for previous two academic years including current academic year		
5	Whether the placement ratio (Placement + Higher Studies + Entrepreneurship) is greater than or equal to 60% average of the previous three academic years		
6	Whether the faculty retention rate is greater than equal to 50% averaged during the period of assessment keeping CAYm3 as base year		
7	Whether student faculty ratio in the department under consideration is better than or equal to 1:20 averaged over the previous three academic years including current academic year		