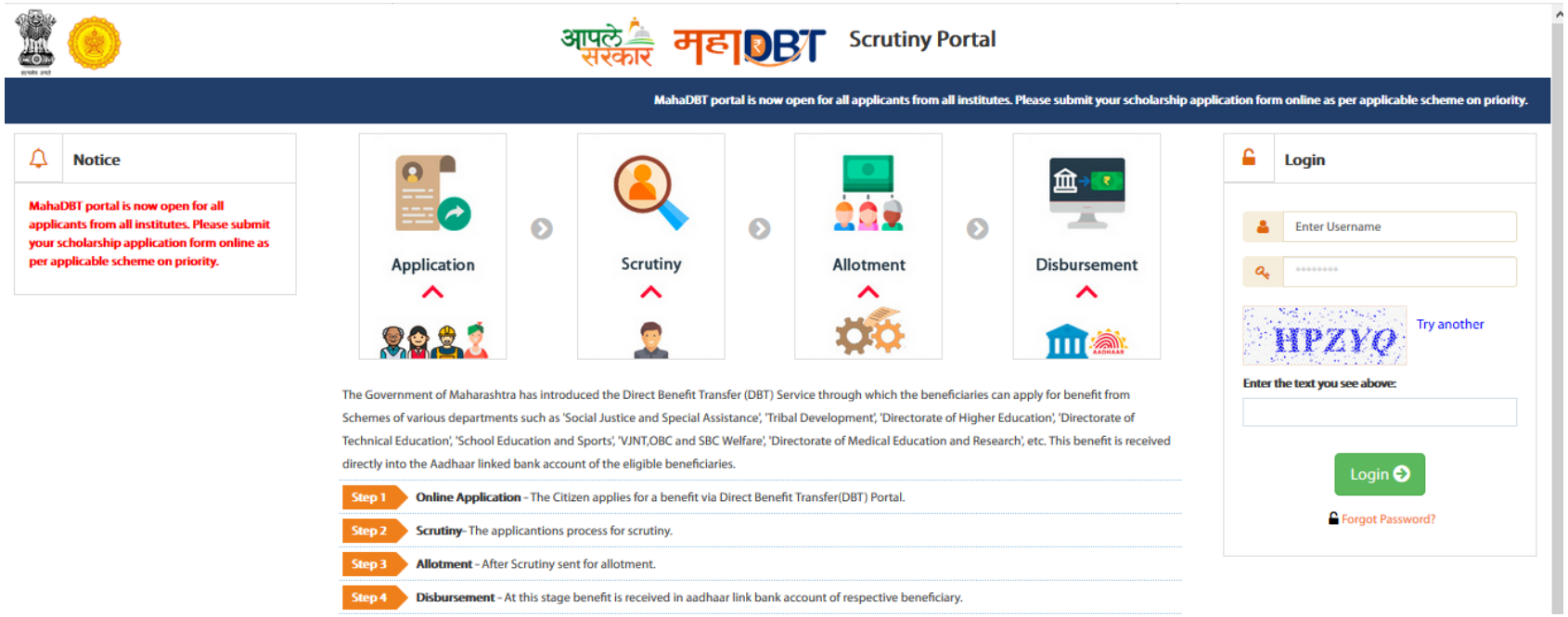
How to Deactivate Duplicate Aadhar Profile

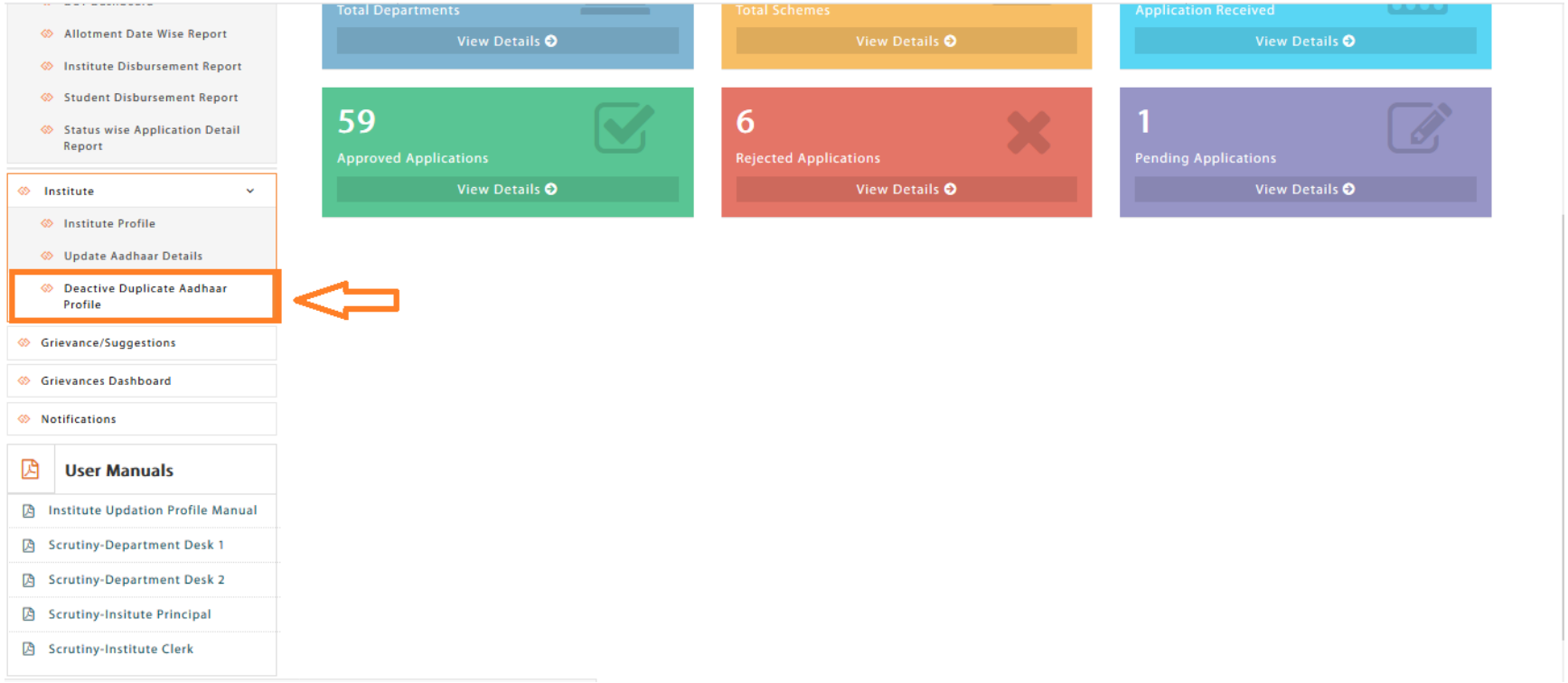
Follow the instructions below to deactivate Aadhaar profile.
Below is a scenario that candidates can request to deactivate their Aadhar Profile.
If the Candidate has created 2 profiles Aadhaar and non-Aadhaar on the portal and would like to deactivate the Aadhaar profile. In non-aadhaar profile the candidate has applied applications and its has been approved. To get the Benefit, the profile must be Aadhaar updated so candidate want to update the Aadhaar in Non-Aadhaar profile but unable to do so due to his/her Aadhaar profile already exist. Therefore Candidate can request to deactivate Aadhaar profile.

Follow the below steps:-

1) Login in DBT Portal with Principal Login



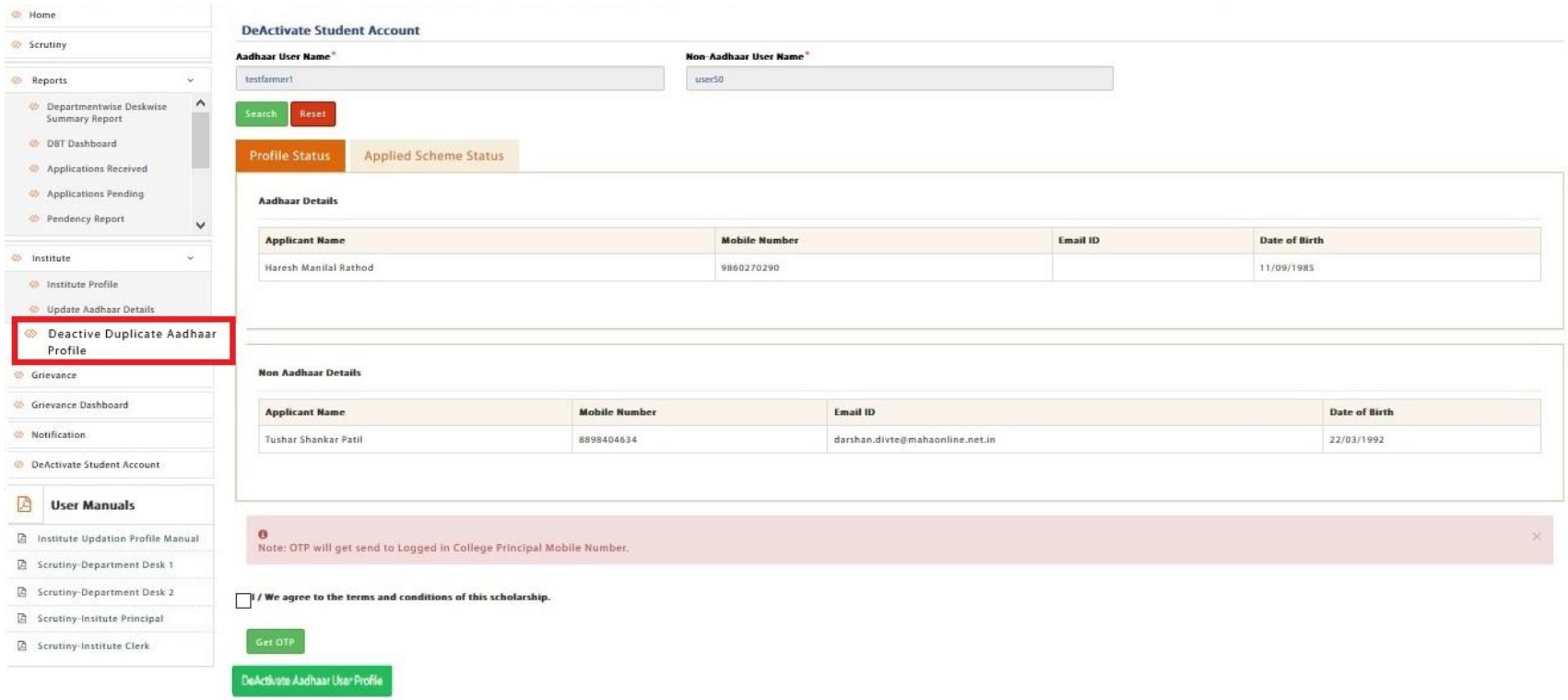
2) Click on Deactivate Student Account



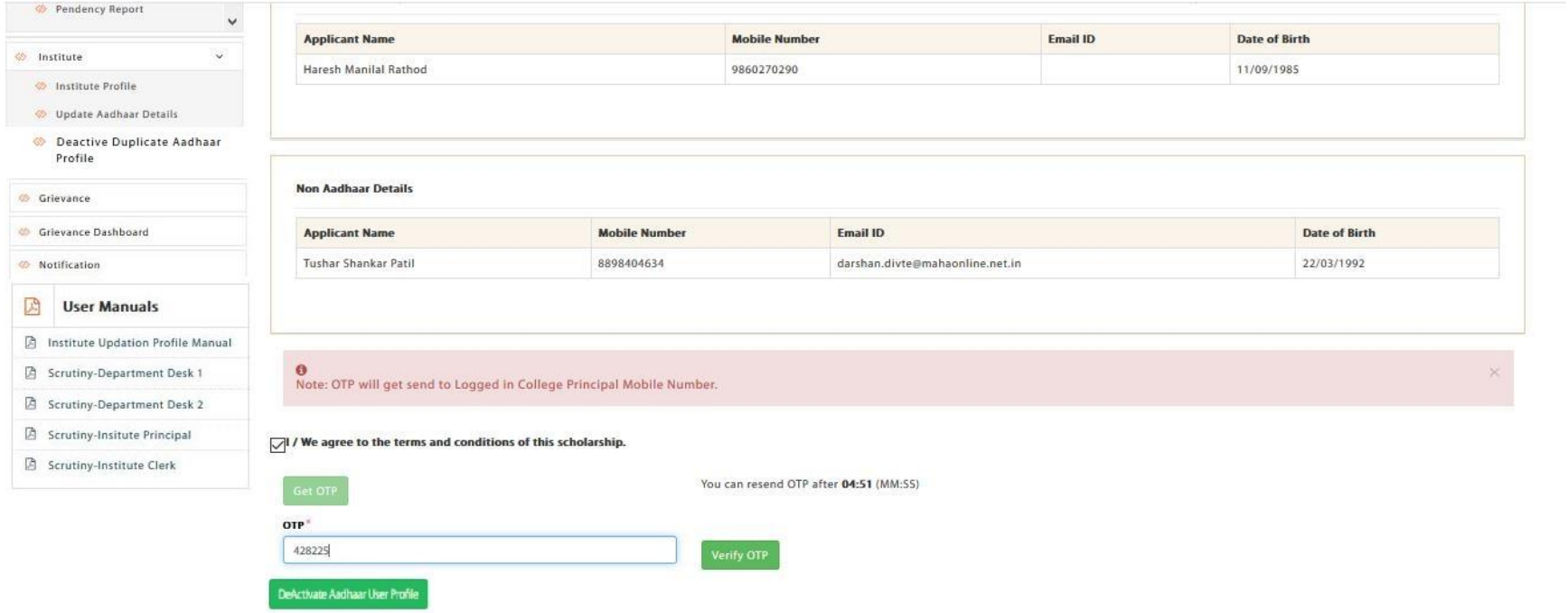
3) **<u>Enter Aadhaar UserName and Non-Aadhaar User Name of same applicant & Search details:</u>**

Please confirm the details of Both the profile like Date of Birth, Current course etc. and verify that the candidate is the right person.

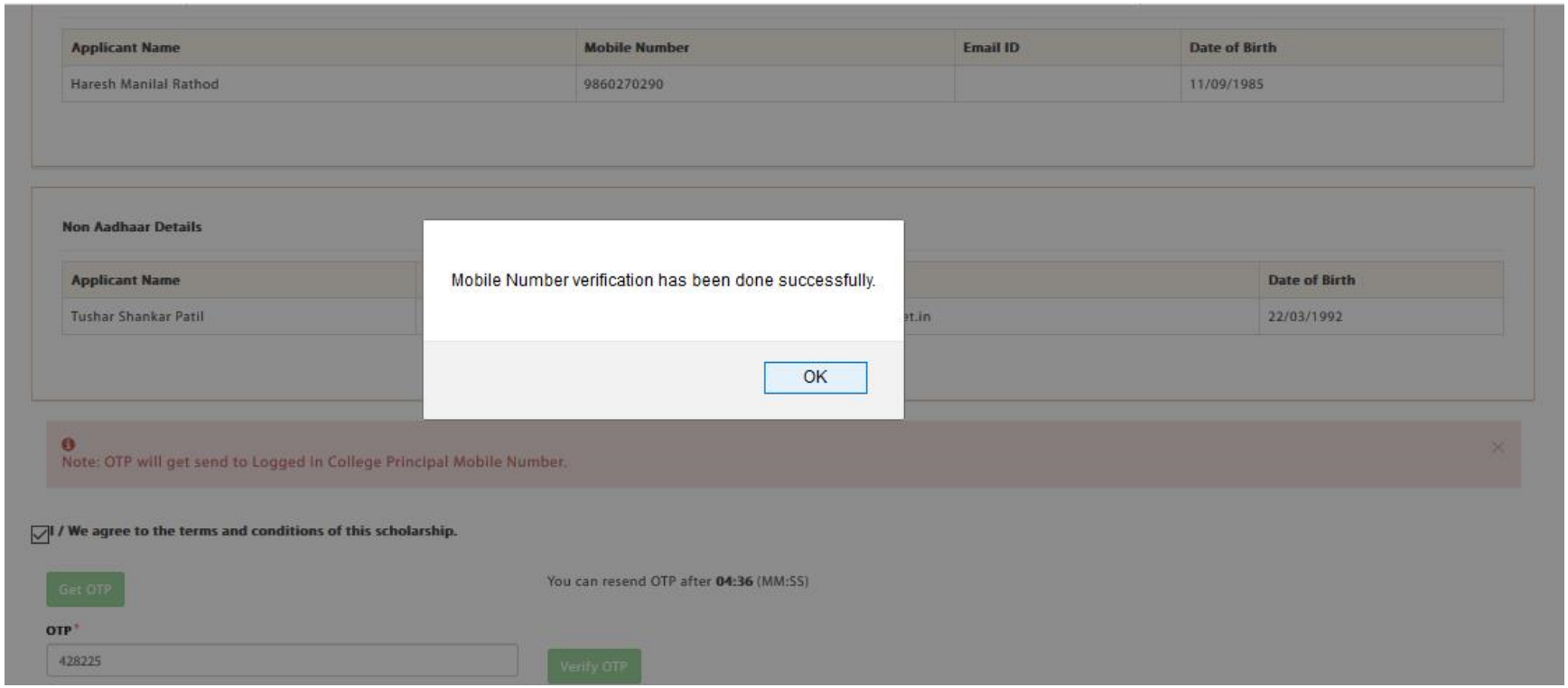
Only Aadhaar User Profile can be deactivated and if candidate does not apply any applications from the Aadhaar Profile.



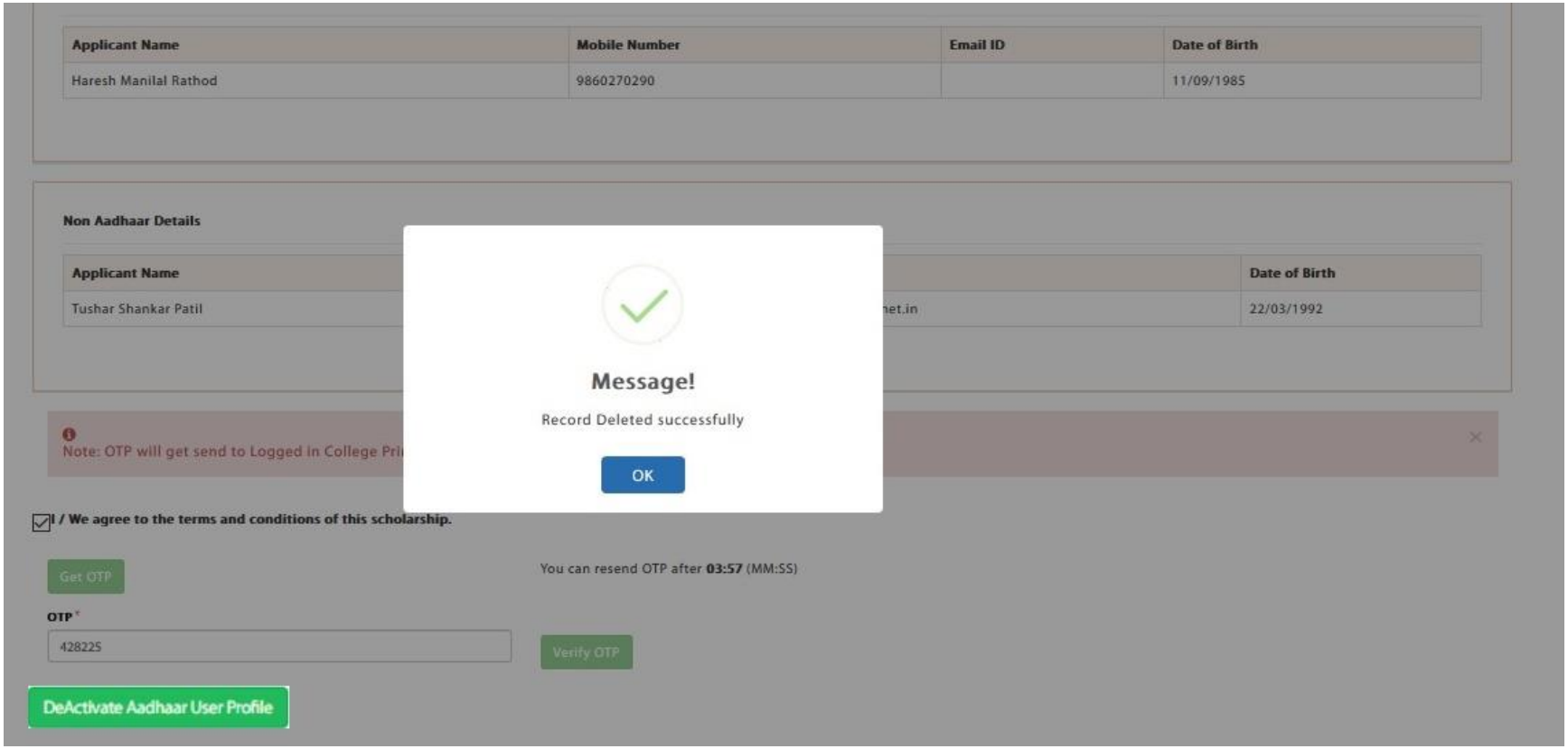
4) Enter OTP sent to the principal mobile.



5) Mobile Number Verification done successfully



6) **Click on Deactivate Aadhaar Details.**



Here make sure before Deactivate Aadhaar details. If any issues will arise in future due to deactivating the candidate profile. This is the sole responsibility of the Institute. Hence requested to ensure all the details before deactivating the profile.