



Government of Maharashtra  
**GOVERNMENT POLYTECHNIC, PUNE**

(An Autonomous Institute of Government of Maharashtra)  
University Road, Shivaji Nagar, Pune - 411016



Phone: 020-25676818, 25559200

Email: [principal.gppune@dtmaharashtra.gov.in](mailto:principal.gppune@dtmaharashtra.gov.in)

No/GPP/WS/ Plywood and Teak wood /2024/ 4119

Date - 05 SEP 2024

**QUOTATION**

Name of Work - Invitation of Quotation for supply of Plywood and Teak wood.

Dear Sir,

Please send your sealed quotation for the items detailed below in the printed overleaf format so as to reach this office on or before 12/09/2024 at 05.00 P.M. The quotation should be sent in sealed envelope super-scribed as for the "Plywood and Teak wood" along with reference No of this letter and due date. The sealed quotation will be opened on 13/09/2024 at 12.30 P.M. in the office of Principal, Government Polytechnic, Pune.

Sr. No	Items Name	Qty	Unit Rate (Rs.)	GST %	Total Cost (Rs.)
1	Teak wood- 3''x1''x3ft (with Planning)	50 Nos			
2	Teak wood -25mm x 6mm x 6ft (Leaping Patti)	250 Nos			
3	Plywood Sheet – 8ft x 4ft x 18mm (Commercial) ISI Mark	10 Nos			
4	Plywood Sheet – 8ft x 4ft x 12mm (Commercial) ISI Mark	04 Nos			
5	Sunmica Sheet –8ft x 4ft x 1mm (Wooden Glossy)	10 Nos			
6	Fevicol	12 kg			
7	abro Tape -1''	60 Nos			
8	Wooden Planks (25 x 75mm x 600mm Long)	100 Nos			

**Terms and conditions -**

1. The prices of the material should be quoted F.O.R. this Institute.
2. Taxes if any should be stated separately.
3. The delivery period should be stated clearly.
4. The rates shall be valid for a period of 180 days from the date of opening.
5. The items above shall be checked and accepted at this Institute only.
6. The bidder should Visit the Workshop Department of Govt. Polytechnic ,Pune to view the Sample of Plywood and Teak wood.
7. The sample of any item, if asked for, will have to be delivered to this Institute at your cost.
8. The supplier requires supplying the stores exactly as per technical specifications & will be responsible to replace & take back the defective supplies at his risk & cost.
9. GST No. has to be provided along with Quotation. Otherwise the quotation will be treated as invalid.
10. Quotations should be in sealed envelope.
11. E-mail quotations will not be accepted.
12. The Supplier should contact Workshop Department G.P.Pune regarding any query.

Yours Sincerely,

( Dr. Rajendra K. Patil )

Principal

Govt. Polytechnic, Pune.

Copy to –

1. By mail to The Joint Director, R.O. Pune It is requested to publish the enquiry on the web site.
2. The Head of Computer Department, for hosting on the Institute's website in time limit.
3. Main Notice Board, G. P. Pune
4. Workshop Department.



(To be submitted by Bidder on Letter head]

**Quotation for Supply of Plywood and Teakwood.**

To,

Principal,  
Government Polytechnic,  
Pune - 411016

**Sub: Supply of Plywood and Teakwood.**

Ref. No.:

Date:-

Sir,

I/We submit our most competitive offer in response to a letter as referred above in accordance with the conditions of contracts. Our quotation is given below.

Sr. No	Items Name	Qty	Unit Rate (Rs.)	GST %	Total Cost (Rs.)
1	Teak wood- 3''x1''x3ft (with Planning)	50 Nos			
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6	Fevicol	12 kg			
7	abro Tape -1''	60 Nos			
8	Wooden Planks (25 x 75mm x 600mm Long)	100 Nos			

We hereby confirm that this quotation is valid for 180 days as required in clause 4 of the Instructions to bidders.

Yours faithfully,  
Authorized Signature  
Name & Title of Signatory:  
Name of Bidder/Office Stamp:  
Address:

